



Security Solutions

Stanley ‘Tape-On Template’ Printing Instructions

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We strongly recommend using Adobe Reader 7.0 or higher when printing templates!

Tape-on templates are those templates that can be “taped on” to a door and used to drill directly into the door. These templates must be printed to scale.

If you do not have Adobe Reader 7.0 or higher, download the latest version by clicking the link below or paste it into your browser:

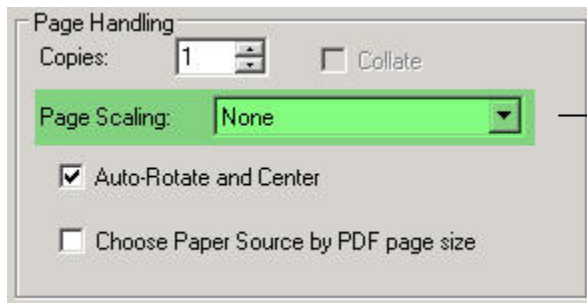
<http://www.adobe.com/products/acrobat/readstep2.html>

To print a tape-on template:

- 1 Open the template file with Adobe Reader 7.0 or higher.
- 2 Choose File > Print . . .

The printing dialog box appears

- 3 To ensure the file is printed to scale: under *Page Handling* verify that the Page Scaling drop down menu reads *None*. See the figure below.



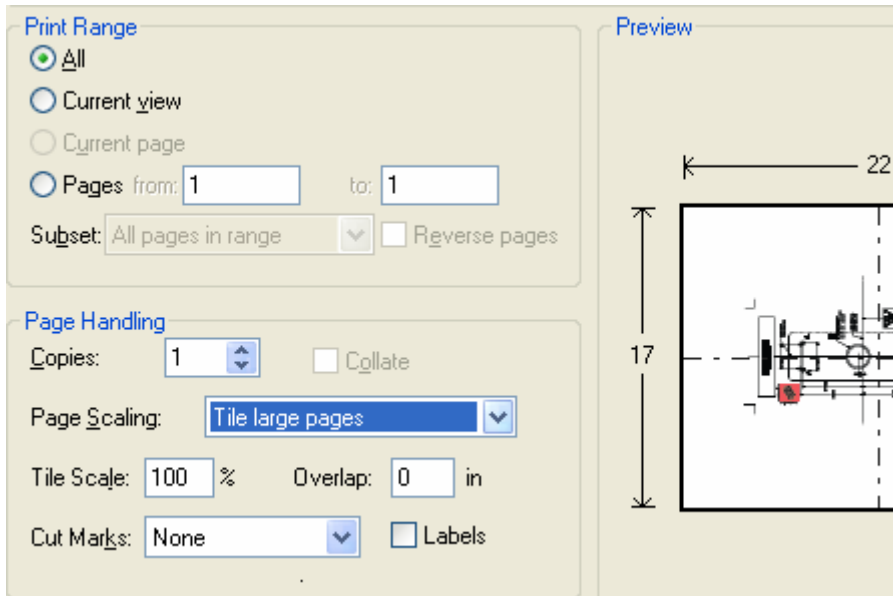
Before you click print, verify that the page scaling is set to None.

- 4 Make any additional adjustments and print.
- 5 If your printer does not have the page size needed to print the template on one page, you will need to use the of “Tile large pages” page scaling option. *You must keep the tile scale to 100%.*

For example, the size of the PHI template 01783-11.pdf is 11” X 17”. This will print using the following settings:

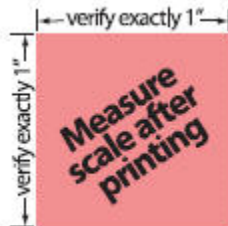


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The print dialog box showing the settings for tiling an oversized template.

- 6 After printing, find the scaling box on the template and measure it to verify that the template is printed to scale.
The scaling box should measure one inch by one inch.



Scaling box
This graphic is placed on tape-on templates. Use it to verify that the template printed correctly.

- 7 Assemble the tiled template if needed.
- 8 Use the template as directed.